



SENIOR LEAD, HIV CLINICAL CARE INITIATIVES

REPORTS TO: Director, Collective Impact
STATUS: Permanent, full-time (35 hours/week)
HIRING RANGE: \$70,000-\$80,000
LOCATION: 1300 Yonge Street, Toronto, ON

ABOUT US

The Ontario HIV Treatment Network (OHTN), established in 1998, is a nonprofit organization with a mission to improve the health and lives of people living with and at risk of HIV by using data and evidence to drive change. We work with three main types of partners -- 1) testing programs and clinics; 2) AIDS service and other community-based organizations; and 3) policy and system leaders within and beyond the health sector – to support the implementation of the provincial HIV strategy, priorities, and directions.

ABOUT THE ROLE

This position reports to the Director, Collective Impact and is responsible for leading the development, implementation and delivery of Clinical Care Initiatives and projects that will improve care, health outcomes and quality of life of people living with HIV in Ontario. Responsibilities include: supporting the Ontario HIV Clinic Network (OCN), a network of 21 HIV clinics (outpatient and primary care) across the province; supporting provincial HIV testing initiatives; working closely with internal and external stakeholders to develop, implement and evaluate projects, initiatives and interventions that will improve testing and clinical care, make care more accessible, retain people in care, increase the proportion of Ontarians with HIV who are diagnosed, on treatment and virally suppressed; improve the care experience for both patients and providers; and identifying and sharing best practices. The Senior Lead, HIV Clinical Care Initiatives is part of the Collective Impact team and will consider the role of testing and clinical initiatives within the larger impact of our work across the HIV prevention, engagement and care cascade.

Oversee the development and expansion of HIV clinical care and related internal incubator initiatives:

- ✓ Maintain the HIVtestingontario website and all related training materials.
- ✓ Plan and coordinate meetings of HIV testers.
- ✓ Develop strategies to promote uptake of new HIV testing guidelines in practice.
- ✓ Plan and coordinate the Ontario HIV Clinic Network quarterly meetings, including supporting the development of the agenda, and producing quarterly and annual reports.
- ✓ Champion the implementation and expansion of clinical incubator projects such as Patient-Reported Outcomes (PRO) in Ontario Clinics.
- ✓ Work with external stakeholders to identify emerging testing/clinical/treatment issues and work with stakeholders to implement opportunities to improve practice, and produce relevant evidence.
- ✓ Manage the development and implementation of new internal incubator projects that specifically address HIV clinical care in Ontario. Tasks include, but are not limited to: timelining, budgeting, preparing intermittent progress reports upon request, supervising content production of third-party vendors, communications strategies and training as required.

- ✓ Oversee the production and dissemination of quarterly OCN surveys, and identify actionable outcomes to improve knowledge exchange and adoption of best practices.
- ✓ Manage the update and promotion of Ontario's clinical care guidelines, incorporating new evidence and monitoring other health related guidelines that may impact care.
- ✓ Work with the Ministry, clinicians, and priority population networks to create and maintain policies and practices that support access to HIV testing and HIV care in Ontario.
- ✓ Manage the regular revision of relevant guidelines and work with clinical partners to develop a dissemination strategy that will optimize uptake to promote best practices in HIV care.

Knowledge sharing:

- ✓ Liaise with network members to capture latest updates and ensure that HIV care in Ontario is evidence-informed.
- ✓ Collaborate with the Communications and Education teams to develop fact sheets, webinars and other knowledge sharing products to improve access to high quality clinical care in Ontario.
- ✓ Identify current clinical issues that would inform OHTN-led conferences and/or Education Days and identify speakers to present innovative ways to address gaps in services and care.
- ✓ Provide expertise and guidance to stakeholders seeking to establish new HIV care programs/initiatives in Ontario.
- ✓ Prepare reporting documents as required to inform the OHTN Board of Directors and the Ministry of Health of project milestones and completed deliverables.
- ✓ Prepare relevant materials and attend internal OHTN meetings that focus on information sharing and skills building across the agency.
- ✓ Provide expertise and support in the development and writing of presentations, research reports, and peer-reviewed publications.

Program management and reporting:

- ✓ Lead evaluation activities that monitor implementation, scale-up, scope shift, as required.
- ✓ Identify and follow up on research ideas that seek to address system barriers and policy gaps that reduce access to HIV clinical care.
- ✓ Complete regular OHTN project reporting as assigned.

Management responsibilities:

- ✓ Provide leadership, mentorship, and coaching support to direct report(s).
- ✓ Monitor and manage performance of direct reports.
- ✓ Lead recruitment process to fill vacancies as they occur.
- ✓ Draft and maintain relevant sections of the program plan and workplan.
- ✓ Manage assigned workload.
- ✓ Report on relevant objectives.

ABOUT YOU

- ✓ Master's degree (or equivalent experience) in a related field, preferably in nursing, a health science, public health, health policy, or a related field
- ✓ Minimum of 5 years of demonstrated relevant experience
- ✓ Excellent knowledge of HIV testing and/or clinical care an asset
- ✓ Strong problem-solving, project management and organizational skills
- ✓ Ability to manage numerous projects and shifting priorities

- ✓ Highly motivated, detail-oriented individual with the ability to multi-task, prioritize, and meet tight deadlines in a high demand environment
- ✓ Experience with ethics applications and processes an asset
- ✓ Excellent interpersonal and communication skills to work effectively with in-house and remote teams
- ✓ Strong writing skills and demonstrated ability to write in plain language that aligns with needs of target audience
- ✓ Strong PC skills (MS Office – Word, Excel, Publisher, PowerPoint, Outlook)

HOW TO APPLY

If you are interested in this position, please submit your application via e-mail to careers@ohln.on.ca

- Please use “**Senior Lead, HIV Clinical Care Initiatives**” as the subject line
- Your cover letter and resume should be attached as a single PDF/Word file

APPLICATION DEADLINE: OPEN UNTIL FILLED

We would like to thank all applicants in advance for their interest in the OHTN, but only candidates receiving serious consideration will be contacted. No phone calls or agencies please.

All new OHTN employees are required to be fully vaccinated against COVID-19 as a condition of employment in accordance with the OHTN’s workplace COVID-19 vaccination policy, unless they are exempt on the basis of medical or other grounds pursuant to the Ontario Human Rights Code. Successful applicants will be required to provide proof of vaccination or proof of a documented medical exemption as part of the hiring process.

The OHTN is committed to employment equity and to the greater involvement and meaningful engagement of people living with HIV/AIDS ([GIPA/MIPA](#)) in all that we do. We welcome those who strive to understand and appreciate the diversity of our network, population, and community. We encourage applications from persons living with HIV/AIDS and people with culturally diverse backgrounds to join our team.

We are also committed to fostering inclusion and accessibility in all areas of our work. If you require accommodation during the hiring process, we will work with you to meet your needs.