

### Section 9: Hepatitis C Services

This section will show you how to complete Section 9 of OCHART 2.0, Hepatitis C Services. This section is for any agency or program that recieves funding from the Hepatitis C Secretariat. Please complete all sections as they relate to your hepatitis C program.

For those agencies who are also funded by the AIDS Bureau, some of the data will be pre-populated based on what you have entered for your HIV/AIDS funded programs.

If you have any questions regarding the completion of OCHART for HCV, please contact Samantha MacNeill, Senior Policy Analyst - Hep C Secretariat, AIDS & Hepatitis C Programs at samantha.macneill@ontario.ca or 416-212-5473.

Remember, you can fill in any OCHART section on your computer, tablet, or smart phone.

### Type "www.ochart.ca" into the address bar of your internet browser. Press "ENTER".



Avoid using Internet Explorer. Try Google Chrome or Mozilla Firefox.





Type in your "Username" (your work email address) and your "Password". Click "Login".

Login/Register	
Username (email address)	
1 Test_dataentry@email.com	
Password	
2	
3 Login	◄
Register I forgot my password	

You must have an existing OCHART account in order to login. If you are a first time OCHART user and do not have an account, go to the article titled, "<u>Registration</u>" for step-by-step registration instructions.

#### Click "Enter OCHART Data" (left side).

Choose a Tool	
Enter OCHART Data	Use Tracking Tool

Click the "Start" button under "9 - Hepatitis C Services".





Q1a. In the spaces provided, type the total number of unique new and existing clients served by sex/gender and client group during the reporting period. The columns will total automatically after you click "Next". Check you answers carefully. Click "Next".

	ams	6			un allia an fac						
ey relate to your hepatitis	C progra	im.	jencies w	no receive li	unding inc	лп те нера	uus o Se	ecretariat. Pi	ease con	ipiete all se	cuons as
/ou have any questions re cretariat, AIDS & Hepatiti	egarding s C Prog	the completi grams at san	ion of OC nantha.m	HART for Hi acneill@onta	CV, pleas ario.ca or	e contact Sa 416-212-54	amantha 73.	MacNeill, Se	enior Poli	cy Analyst -	Hep C
rvice users		envice user	e carvad	during the	reportin	a period by	seviner	der and na	tient grou		
ote: Numbers will total afte	er you cli	ick Next.	3 361 460	r during the	reportin	g period by	Sex/gei			ар. 	
											Total #
	N	lale	Fe	male	Tran	s man	Trans	woman	Not	listed	of patients by patient group
Patient group	New	fale Existing	Fe	male	Tran	s man Existing	Trans	woman	Not	listed Existing	of patients by patient group
Patient group Patients living with HCV	<b>New</b>	Male Existing	Fe New	Existing	Tran New 0	s man Existing	Trans New 0	Existing	Not New	listed Existing	of patients by patient group
Patient group Patients living with HCV Patients receiving Post- Zure Care	New 0	Male Existing 0	Fe <u>New</u> 0 0	male Existing 0	Tran New 0	s man Existing 0	Trans New 0	Existing 0	Not New 0	Existing	of patients by patient group 0
Patient group Patients living with HCV Patients receiving Post- Cure Care People at-risk of acquiring HCV	New 0 0	Aale Existing 0	Fe New 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	male Existing 0 0 0 0 0 0	Tran           New           0           0           0           0	s man Existing 0 0 0 0	Trans           New           0           0           0           0	Existing 0 0 0	Not New 0 0 0	Iisted Existing 0	of patients by patient group 0
Patient group Patients living with HCV Patients receiving Post- Zure Care People at-risk of acquiring HCV Total # of new and existing patients by gender	New 0 0 0	Existing           0           0           0           0	Fe	Existing           0           0           0           0           0	New         0	s man Existing 0 0 0 0 0 0 0	New         0	woman     Existing     0     0     0     0	Not	listed  Existing 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	of patients by patient group 0 0

Note that this question asks the number of unique service users who accessed services, NOT the number of times those services were accessed.

Double check you answers before proceeding to the next questions. The numbers you enter here will be used to validate your responses to later questions.

All columns will automatically total once you move on to the next question.



Q1b. Enter the total number of unique PHA clients served by age and sex/gender during the reporting period. The total number of NEW and EXISTING clients entered across all age and sex/gender groups should total the number of NEW and EXISTING clients reported in in Q1a. Click "Next".

lb. Report t age.	he numb	er of new a	ind existing s	ervice users s	erved during	g the repo	orting perio	d by sex	/gender and
The total nur isted.	nber of <mark>N</mark> I	EW service	users you ent	ter here should	equation male	e, <b>0</b> femal	e, <mark>0</mark> trans m	an, <mark>0</mark> trar	s woman, <mark>0 no</mark> t
The total nur not listed.	nber of E)	<b>XISTING</b> SE	ervice users yo	ou enter here sh	ould equa	male, <b>0</b> f	female, <mark>0</mark> tra	ns man,	0 trans woman, 0
	М	ale	Female	Тта	ans man	Trans	woman	Not	listed
Age group	New	Existing	New Ex	tisting New	Existing	New	Existing	New	Existing
Less than 18		The to	tal number of	NEW and					
18 - 25		numł	pers shown he	re in red.					
26 - 35									
36 - 45									
46 - 55									
56 - 65									
66 - 75									
Over 75									
Unknown									
Previou	JS	Next							Save

Before going on the the next question, ensure that the totals for your NEW and EXISTING clients enties match the red numbers found below the question.



Q1c. Enter the total number of new and existing clients served by ethnicity and sex/gender during the reporting period. The total number of NEW and EXISTING clients entered across all ethnicity and sex/gender groups should total the number of NEW and EXISTING clients reported in in Q1a. Click "Next".

he total num trans womar	ber of <b>NE</b> n, <b>0</b> not lis	W service u sted.	isers you	enter here s	should equ	ial: 0 male,	0 female	, <b>0</b> trans ma	n,	
he total numl nan, <b>0</b> trans v	ber of <mark>EX</mark> I voman, <b>0</b>	ISTING ser not listed.	vice user	s you enter l	here show	equal: 0 r	nale, <mark>0</mark> fe	male, <mark>0</mark> trar		
	Ma	ale	Fe	emale	Trans	man	Trans	woman	Not	isted
Ethnicity	New	Existing	New	Existing	New	Existing	New	Existing	New	Existing
White		The	total nun	ober of NEW	and					
Black		EXIST	ING clier	nts must equ	al the					
Latin American		nur	nbers sh	own here in	red.					
Southeast Asian										
Arab/West Asian										
South Asian										
First Nations										
Metis										
Inuit										
Not listed										
Unknown										
			_						_	

Before going on the the next question, ensure that the totals for your NEW and EXISTING clients enties match the red numbers found below the question.



### Q1d(1). Enter the total number of different service sessions provided to your clients living with HCV by sex/gender during the reporting period. Click "Next".

1d (1). Report the number of service sessions provided to patients living with HCV for this reporting period by sex/gender.

Services	Male	Female	Trans man	Trans woman	Not listed
Intake and assessment					
Application completion					
Appointment Accompaniment					
Practical assistance					
Vaccinations					
Clinical counselling					
General support					
Adherence counselling					
Wellness check					
Ongoing clinical monitoring					
Previous     Next	<mark>۱</mark>				Save

Please note that this question asks for total service sessions, not unique clients. The total number of service sessions can be more than the number of unique clients.



# Q1d(2). Enter the total number of different service sessions provided to your clients receiving post-cure care by sex/gender during the reporting period. Click "Next".

1d (2). Report the number of service sessions provided to patients receiving post-cure care during this reporting period by sex/gender.

Services	Male	Female	Trans man	Trans woman	Not listed
Intake and assessment					
Application completion					
Appointment Accompaniment					
Practical assistance					
Vaccinations					
Clinical counselling					
General support					
Ongoing clinical monitoring					
Wellness check					
◀ Previous Next					Save

Please note that this question asks for total service sessions, not unique clients. The total number of service sessions can be more than the number of unique clients.



# Q1d(3). Enter the total number of different service sessions provided to your clients at-risk of acquiring HCV by sex/gender during the reporting period. Click "Next".

1d (3). Report the number of service sessions provided to people at-risk of acquiring HCV during this reporting period by sex/gender.

Services	Male	Female	Trans man	Trans woman	Not listed
Intake and assessment					
Application completion					
Appointment Acommpaniement					
Practical assistance					
Vaccinations					
Clinical counselling					
General support					
Wellness check					
Previous     Next					Save

Please note that this question asks for total service sessions, not unique clients. The total number of service sessions can be more than the number of unique clients.

Q2. If your agency does NOT receive funding for HCV testing, check the box and click "Next" to move on to Question 3. Otherwise, if your agency DOES receive funding for HCV testing, leave the box unchecked and click "Next".

#### 2. Testing

#### Agency not funded to provide testing.





### Q2a. Enter the total number of ON-SITE tests your agency administered by sex/ gender during the reporting period. Click "Next".

2a. Report the number and type of ON-SITE tests administered during the reporting period by sex/gender.

Type of test	Male	Female	Trans man	Trans woman	Not listed
Total number of HCV antibody tests					
Total number of HCV RNA tests					
Total number of HIV antibody tests					
Total number of HBV (antibody/antigen) tests					
◀ Previous	Next	·			

Please note that Question 2a asks for only ON-SITE tests administered. If your agency provided outreach HCV testing, these will be recorded on the next question.

Q2b. If your agency does NOT provide outreach HCV testing, check the box and click "Next" to move on to Question 3. Otherwise, if your agency DOES provide outreach HCV testing, leave the box unchecked and click "Next".

#### 2b. Outreach testing









### Q2b. Enter the total number of OUTREACH tests your agency administered by outreach location during the reporting period. Click "Next".

	# of times testing offered	# of HCV antibody tests administered	# of HIV antibody tests administered	# of HBV (antibody antigen) tests administered
Addiction program (residential and day programs)				
ASO				
Clinic/health centre				
Correctional facility				
Drop-in centre				
Food bank/soup kitchen				
Hotel/motel				
Mobile service				
Methadone maintenance clinic				
Mental health service				
Pharmacy				
Shelter				
Street outreach, incl. park, alley, etc				
Social gathering				

2b. Report the number of times each test type was offered and administered by outreach location.

Q3. If your agency does NOT receive funding to provide clinical treatment to HCV clients, check the box and click "Next" to move on to Question 4. Otherwise, if your agency DOES receive funding to provide clinical treatment to HCV clients, leave the box unchecked and click "Next".

3. Hepatitis C treatment and Clinical Monitoring

#### Agency not funded to provide treatment to clients.





Q3a. Enter the total number of clients who recieved a fibroscan/fibrotest at your agency by the test result during the reporting period. Click "Next".

3a. Report the number of people who received a fibroscan/fibrotest this reporting period. *Indicate the results in the chart below.* 

#### Severity of Liver Damage # of people

Fibrosis score - #F0	
Fibrosis score - #F1	
Fibrosis score - #F2	
Fibrosis score - #F3	
Fibrosis score - #F4	

Q3b. Enter the number of clients who you identified as "spontaneously cleared" and the number of clients who recieved ongoing clinical monitoring during the reporting period. Click "Next".

3b. Report the number of people who were identified as "spontaneously cleared" and the number of people who received ongoing clinical monitoring during this reporting period.

Type of clinical monitoring	Total
Patients were identified as "spontaneously cleared"	
Patients who received ongoing clinical monitoring	



Q3c - 3d. Enter the total number of clients who initiated treatment at your agency during the reporting period and the number of those clients who identified with one or more of the priority populations. Click "Next".

NOTE: Questions 3c. – 3f. relate to patients who initiated treatment during this reporting period.

3c. Report the number of patients initiated treatment during this reporting period.

3d. Report the number of patients who initiated treatment during the reporting period who identify with one or more of the priority populations.



Please note that these questions relate to ONLY clients who initiated treatment during the reporting period.

Q3e. Report the primary type of financial coverage for each client who initiated treatment during the reporting period. Each client should only be counted once. If a client is accessing multiple financial coverage options, indicate only their primary type of coverage and include them in the total number of clients accessing multiple financial coverage options at the bottom of the form. Click "Next".

**3e.** Report the primary type of financial coverage for patients who initiated treatment during the reporting period. Patients should only be counted once.

Type of coverage	Total
Exceptional access program	
Compassionate coverage through a pharmaceutical company	
Private insurance coverage	
Clinical trial participant	
Patient paid for own treatment	
Trillium Drug Program funding	
Non-insured Health Benefit	
Limited Use Code	
ow many of the above patients are accessing multiple final	ncial coverad

Previous
 Next
 Save

Please note that this question relates to ONLY clients who initiated treatment during the reporting period.



Q3f. Enter the genotype breakdown of clients who initiated treatment at your agency during the reporting period. Click "Next".

3f. Report the genotype breakdown of people who initiated treatment during the reporting period.

Genotype	Total # of patients
Genotype 1	
Genotype 2	
Genotype 3	
Genotype 4	
Genotype 5	
Genotype 6	
	News
Previous	Next 🕨

Please note that this question relates to ONLY clients who initiated treatment during the reporting period.

Q3g. Enter the number of clients who completed treatment at your agency by treatment outcome during the reporting period. Report if there have been any clients who were excluded or withdrawn from treatment at you agency during the reporting period. Click "Next". If "No" is selected, please proceed to Question 4.

3g. Report the following information for patients who completed treatment during the reporting period.

The number of patients who achieved SVR, who did not achieve SVR, and who have not completed SVR blood work/SVR blood work results pending must equal the total number of patients who completed treatment.

Total # of patients	
Patients who achieved SVR	
Patients who did not achieve SVR	
Patients who have not completed SVR blood work/ results pending	
Patients who completed prescribed course of treatment	

Have there been any exclusions/withdrawals in the reporting period?

Next

No 
 Yes

Previous

Save

The number of patients who achieved SVR, who did not achieve SVR, and who have not completed SVR blood work/ SVR blood work results pending must equal the total number of patients who completed treatment.

Please note that this question relates to ONLY clients who completed treatment during the reporting period.

## Q3h - 3i. Enter the number of clients at your agency who were excluded (Question 3h) or withdrawn (Question 3i) from treatment by reason during the reporting period. Click "Next".

#### 3h. For patients who were excluded from treatment during the reporting period, report the primary reason for the exclusion.

Primary Reason	total # of patients
Informed deferral	
Did not qualify for drug coverage	
Pregnancy	
Social instability	
Medical instability	
Lost to follow-up	
Lack of OHIP coverage	
Death	

3i. For patients who were withdrawn from treatment during the reporting period, report the primary reason for the withdrawal.

total # of patients



### Q4. Enter the number of brief and significant contacts made by location during outreach activities at you agency during the reporting period. Click "Next".

Report the total number of brief and significant outreach contacts made during the reporting period by location.

Addiction program (residential and day programs)	
ASO	
Clinic/health centre	
Correctional facility	
Drop in centre	
Food bank/soup kitchen	
Motel/Hotel	
Mobile service	
Methadone maintenance clinic	
Mental health service	
Pharmacy	
Shelter	
Street outreach, incl. park, alley, etc.	
Social gathering	

Significant outreach contacts are a 2-way, in-person interaction between agency staff/volunteers and a member of the target population.

Brief outreach contacts refer to contacts at large public events, such as PRIDE, where contacts tend to be limited to handing out pamphlets, condoms, etc.



## Q4b(1). Enter the number of education presentations (and participants) given by your organization by presentation focus and target audience during the reporting period. Click "Next".

4b (1). Report the following information for all education presentations that occurred during the reporting period.

	Priority F	Population	Health car	re providers	Service Providers			
Primary Presentation Focus	# of participants	# of presentations	# of participants	# of presentations	# of participants	# of presentations		
Hepatitis C treatment								
Testing								
Co-infection								
Harm reduction/safer drug use								
Stigma and discrimination								
Living with HCV								
STIs/Safer Sex								
Naloxone and overdose prevention								
Previous	Next	•				Save		

## Q4b(2). Enter the number of education presentations given by your organization by presentation focus and presentation lead during the reporting period. Click "Next".

4b (2). Report the number of education presentations that occurred during the reporting period by presentation lead and presentation focus.

Presentation Focus	# of presentations delivered by a peer	# of presentations delivered by a nurse	# of presentations delivered by an outreach worker	# of presentations delivered by a mental health counsellor	# of presentations delivered by a coordinator
Hepatitis C Treatment					
Testing					
Co-infection					
Harm reduction/safer drug use					
Stigma and discrimination					
Living with HCV					
STIs/safer sex					
Naloxone and overdose prevention					
Previous	Next 🕨				Save



Q4c(1). Enter the number of community development sessions led by your organization by worker type and number of partners attended that occurred during the reporting period. Click "Next".

4c (1).Report the number of community development sessions led by worker type and number of partners in attendance that occurred during the reporting period.

Worker Type	# of sessions	# of partners
Peer		
Nurse		
Outreach worker		
Mental health counsellor		
Coordinator		
Provious	vt k	
<ul> <li>Previous</li> <li>Ne</li> </ul>		

Community development is a complex process (tailored to local context) that seeks to improve the lives community members by building opportunities to enhance the capacity of service providers, community stakeholder agencies, businesses and government. Community development works with organizations (e.g., service providers, professionals, practitioners) rather than with individuals (e.g., service users, clients) and is separate from direct service delivery.

The focus is to improve the responsiveness, accessibility and ultimately the impact of community services.

## Q4c(2). Enter the number of consultations led by your organization by worker type and number of partners attended that occurred during the reporting period. Click "Next".

4c (2). Report the number of consultations led by worker type and number of partners in attendance that occurred during the reporting period.

Worker Type	# of sessions	# of partners
Peer		
Nurse		
Outreach worker		
Mental health counsellor		
Coordinator		

Previous
 Next
 Save



Consultations are when a worker spends time with staff from one or more agencies for the purpose of assisting them to change practices, policies or approaches to better serve priority populations.

### Q4c(3). Enter the number of one-on-one education sessions led by your organization by worker type that occurred during the reporting period. Click "Next".

4c (3). Report the number of one-on-one education sessions led by worker type that occurred during the reporting period.

Worker Type	# of sessions
Peer	
Nurse	
Outreach worker	
Mental health counsellor	
Coordinator	
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One-on-one education refers to responses to individual requests for information when people phone, text, email or drop-in to your agency.

Q5. Answer the narrative question about any human resources issues that your organization is currently experiencing or that you anticipate in the coming reporting period. Explain how do you plan to address these issues.



Save your words and use point form, but start each point with a "\*".

#### 5. Human Resources

Describe any human resource issues that your organization is currently experiencing or you anticipate in the coming reporting period. How do you plan to address these issues?

(Maximum 250 words, point form preferred, use a \* to start each new point/line. Do not use a hyphen.)

You cannot exceed 250 words in each response so use point form if needed.



Q6a - 6b. Check off all of the methods of evaluation used to evaluate your program during the reporting period. Then check off all the respondents from which those evaluations were received. Click "Next".

#### 6. Evaluation

6a.	Check all	methods	of	evaluation	used	during	the	reporting	period
-----	-----------	---------	----	------------	------	--------	-----	-----------	--------

<ul> <li>Survey(s)</li> <li>Focus group(s)</li> <li>Verbal feedback from consu</li> <li>Statistical data (e.g., OCHAI</li> </ul>	mers RT, OCASE)		
6b. Check all respondents from whom evaluations were received during the reporting period. ■ Staff ■ Volunteers ■ Peers ■ Service user ■ Service provider			
✓ Previous Next ►	Save		

## Q7. Report any shifts or trends for each of the four program streams listed as they relate to this reporting period (if any, should be distinct from standard practice). Start by clicking "Insert" next to the relevant program stream.

7. Report any shifts or trends, including those based on evaluation feedback, and your agency's planned response for each of the four program streams listed below as they relate to this reporting period (if any, should be distinct from standard practice).

To enter the information press Insert.

Program stream	Shift or trend	Agency planned response
Client services		Insert
Case management		Insert
Testing		Insert
Outreach		Insert
Previous	Next 🕨	Save



Q7a - 7b. Answer the narrative questions about any shifts or trends your agency has identified for the applicable program stream during the reporting period. In 7b explain how do you plan to address these emerging trends. Click "+Add" once completed.



Save your words and use point form, but start each point with a "\*".

7. During this reporting period, have you identified any shifts or trends, including those based on evaluation feedback, for this program stream (if any, should be distinct from standard practice)?

(Maximum 250 words, point form preferred, use a \* to start each new point/line. Do not use a hyphen.) example

7b. How are you responding to these emerging trends and/or shifts?



Q7. Once you have reported any shifts or trends for the first program stream, repeat the steps above to enter narratives for your other program streams as they relate to this reporting period by clicking "Insert". You can edit or delete you previous entries by clicking the buttons next to the entry. Once narratives have been inserted for all program streams, click "Next".

7. Report any shifts or trends, including those based on evaluation feedback, and your agency's planned response for each of the four program streams listed below as they relate to this reporting period (if any, should be distinct from standard practice).

To enter the information press Insert.

Program stream	Shift or trend	Agency planned response	
Client services	example	example	<ul><li>Edit</li><li>X Delete</li></ul>
Case management			Insert
Testing			Insert
Outreach			Insert
Previous	Next 🕨		Save



Q8. Identify any activities from your current Program Plan that are not completed or are only partially completed. Please provide an explanation and action plan for each partial and/or not completed activity. Begin by clicking "Insert".

8. Please identify any activities from your current Program Plan that are not and/or partially completed. Please provide an explanation and action plan for each partial and/or not completed activity.



Q8. Select the appropriate objective for the partially/not completed activity from the drop down list. Briefly record a description of the activity, the reason it was not fully completed, and your agency's planned response in the narrative questions. Click "+Add" once completed.

Objective	
Select One	•
Select One	
Objective 1: Increase the access to hepatits C treatment and care for priority populations in Ontario	
Objective 2: Increase knowledge and awareness to prevent the transmission of HCV among priority populations in Ontario	
Objective 3: Increase collaboration, coordination and evidence-based practice across the system responding to HCV	
Funded activities not and/or partially completed (Maximum 250 words, point form preferred, use a * to start each new point/line. Do not use a hyphen.)	
Explanation	
Agency planned response (Maximum 250 words, point form preferred, use a * to start each new point/line. Do not use a hyphen.)	
Cancel + Add	Save

You cannot exceed 250 words in each response so use point form if needed.



Q8. Repeat the steps above to identify any other activities from your current Program Plan that are not completed or are only partially completed by clicking "Insert". You can edit or delete you previous entries by clicking the buttons next to the entry.

8. Please identify any activities from your current Program Plan that are not and/or partially completed. Please provide an explanation and action plan for each partial and/or not completed activity.

Objective	Funded activities not and/or partially completed	Explanation	Agency planned response	Edit	Delete
Objective 1: Increase the access to hepatits C treatment and care for priority populations in Ontario	example	example	example	Edit	× Delete
Previous					Save

Click "Previous" to review and change answers to past questions. When you are finished, click "Save" to save your work and exit the section.