This section will show you which OCHART sections you should see when you log into the OCHART reporting portal.

Type "www.ochart.ca" into the address bar. Press "ENTER".



You will see the screen below. Click the "START" button on the right side.

ck Here to view your agency's	Click here to access the active
historical OCHART data,	OCHART portal, including
cluding the October to March	tracking tools and the OCHARI
T5/T6 reporting period. Do not	Lise this system for tracking and
system is for reference only	reporting going forward
Stort	Stort
Start	Start

Clicking the start button on the left side will take you to the old OCHART system. If you click this accidentally, please click the back button on your internet browser. Next, click the start button on the right.

Type in your "Username" (your work email address) and your "Password". Click "Login".

Login/Register			
Username (email address)			
1 Test_dataentry@email.com			
Password			
2			
3 Login	◀		
Register I forgot my password			

You must have an existing OCHART account in order to login. If you are a first time OCHART user and do not have an account, go to the section titled, "How to Register" for step-by-step registration instructions.

Click "Enter OCHART Data" (left side).

Choose a Tool	
Enter OCHART Data	Use Tracking Tool

You should see OCHART sections as pictured below.

Data Entry Selection			
1 - Agency profile	2 - Program and project information	8 - HIV clinical services	
Start	Start	Start	
12 - Narrative for AIDS Bureau Funding Program	13 - Certification		
Start	Start		

If you provide Hepatitis C services, you should also see a section called "9 - Hepatitis C services".

If any of the sections are missing or if there are additional sections that should not be there, please contact: ochart@ohtn.on.ca or 416-642-6486 ext. 2303.