

NON-Supportive Housing Agencies

(ASOs & HIV programs)

How to record practical assistance activities such as housekeeping, cooking, shopping/groceries, etc.

This resource explains how to record home visits where workers help clients with day-to-day activities such as cooking, housekeeping and grocery shopping.

In OCASE – these activities are recorded as distinct services under ‘**Practical Assistance**’.

In OCHART – all these activities would be reported together as ‘**Practical Assistance – Other**’.

Refer to page 13 of the **Provincial Support Services - Resource Guide** for more information.

Practical Assistance - Other		
<p>free service/event (e.g., haircuts, event tickets)</p> <ul style="list-style-type: none">includes: cooking for client, housekeeping for client, vacuuming, doing laundry, etc.insert additional agency specific examples <hr/>	<p>household items (e.g., kitchen supplies)</p> <ul style="list-style-type: none">includes: shopping for client's groceries, etc.insert additional agency specific examples <hr/>	<p>clothing (e.g., bedding, toiletries)</p> <ul style="list-style-type: none">includes: insert agency specific examples <hr/>

Questions about how to fill in the “2-Service Record” with services you provide at your agency should first be discussed with your OCASE Designate or Executive Director.